

## Student International Travel Assistance Award

### Objectives of Award:

The objective of this award is to financially assist recipients to present their post-graduate research at an International Combustion Symposium held outside of Canada. As such, the concurrent objectives are to assist in drawing international attention to high quality, well-presented graduate student research done in Canada, and thereby helping advance the recipients' academic or research career through the opportunities associated with participating in the International Combustion Symposium.

### Value of Award:

The value and number of the awards presented in any year are at the discretion of the Board of Directors, and may depend upon the financial circumstances of the Canadian Section, costs associated with registration and travel to the Symposium, or other factors arising.

### Applicant Eligibility:

To be eligible for this award, the applicant must:

- be a post-graduate student at a Canadian university (or have successfully defended their thesis at a Canadian university within the twelve months prior to applying for this award),
- be a co-author of a paper that has been unconditionally accepted for presentation at the Combustion Symposium, and that the subject matter of that paper is attributable to the applicants' thesis research,
- present the accepted material, or closely related material, at the Technical Meeting of the Canadian section in the year of application (or the previous year),
- attend the International Combustion Symposium and present the research as a podium presentation.

**Note:** Award can only be given to an individual once.

### Application and Adjudication Process:

Application packages (either electronic or paper) must be submitted to the Canadian Section Chair by May 1<sup>st</sup> in the year of an International Combustion Symposium.

Packages will be distributed to the Board of Directors at the Spring Technical Meeting for evaluation. Board members will excuse themselves from the adjudication Committee if a conflict of interest exists.

The awards decision will be made at the Board Meeting, and announced at the General Meeting.

The award applicants and their supervisors will be sent written notice of the award results.

### Application Package:

Applications for this award must contain.

- Completed application form, which is available from the Canadian Section website.

- A letter of recommendation from their thesis supervisor (maximum one page and sent separately) providing information on impact or importance of the research, role of student in the research, financial need, and a statement that the supervisor will incur the remainder of cost associated with the student attending the entire symposium.
- A statement of career plan from the applicant (maximum one-half page).
- Copy of letter or email from the Symposium organizers stating that the paper has been unconditionally accepted.

### **Evaluation Criteria:**

Based on the objectives of the award, and the information collected, the evaluation of the application will consider:

- Importance and expected impact of the research,
- Contributions of the applicant to the research,
- Alignment of Symposium experience with applicant' career goals,
- Quality of presentation at the Canadian Section Meeting,
- Financial need.

Note: The scientific or engineering quality of the research will be considered meritorious of this award based on its acceptance into the Symposium, and will not be part of the award evaluation criteria.

### **Claiming Award:**

The award will be transferred directly to the recipient through an expense reimbursement process. The recipient will first be required to claim an expense reimbursement from their supervisor's institution for their total costs, minus the amount of the award. Once that portion of the reimbursement is complete, a copy of that claim can be submitted to the Treasurer of the Canadian Section along with a signed statement to the effect that the expenses covered by the Award have not been submitted elsewhere for reimbursement.